

Dec 2015

# **Opening Times**

*Monday* 8.00am—6.00pm

Tuesday

8.00am-6.00pm

Wednesday

8.00am-6.00pm

Thursday

8.00am-12noon

3.00pm-6.00pm

CLOSED BETWEEN
12 AND 3PM

Friday

8.00am-6.00pm

We're on the web:

www.nortonmedicalcentre.nhs.uk

#### **Out of Hours**

For Medical Assistance when the Surgery is closed Tel:

111

#### TIME OUT!

Please note the practice will be **closed from 12noon** on the following dates to allow staff training to take place

Wednesday 27 April 2016 Wednesday 13 July 2016 Tuesday 18 October 2016



# **Norton Medical Centre**







# Pl₀ th

# **MEDICATION OVER THE HOLIDAY PERIOD**

Please make sure you have enough medication to last you over the holiday period and if you need to order repeat medication please do it in good time rather than leaving it to the last minute.

Thank you.



# LAST CALL FOR FLU VACCINATIONS

Patients aged 65 or over and those with certain pre-existing conditions are at risk from the complications of influenza and are strongly recommended to have a flu vaccination.

We have a limited supply of free NHS vaccines left and any patient who would like to have one is encouraged to ask at Reception before we run out.

### DOCTOR FIRST CALL BACK SYSTEM

Since introducing the doctor call back system ahead of booking an appointment we have noticed some changes in patient behaviour that is affecting our ability to manage demand:

- 1. Patients are ringing much later in the day.
  - It is helpful that patients are staggering calls to the surgery and so avoiding the 8:30am rush but the doctors are finding it difficult to manage the increasing number of calls that come in after 4pm. It would really help us manage the day if you could call before 3pm whenever possible.
- 2. Patients are asking for a call back for issues that can be dealt with effectively by Reception.

Certain things such as medication queries, requests to extend sick notes, queries following a hospital consultation or queries about a referral are examples of issues that can dealt with efficiently by leaving a message with the Receptionist. You can then ring back for the response rather than wait for your doctor to ring you, which is often quicker.

The Doctor First system was introduced so that the GPs could reduce lengthy waiting times for patients with non-urgent conditions, and we would appreciate your help in making this process safe and effective for everyone.



# **ONLINE SERVICES**

If you wish to, you can now use the internet to request repeat prescriptions for any medications you take regularly and look at your medical record online. We are currently working on increasing the types of appointments you can book online. You can also still use the telephone or call into the surgery for any of these services as well. It's your choice.

Being able to see your record online might help you to manage your medical conditions. It also means that you can even access it from anywhere in the world should you require medical treatment on holiday. If you decide not to join or wish to withdraw, this is your choice and practice staff will continue to treat you in the same way as before. This decision will not affect the quality of your care.

If you are interested in using Online Services please ask at Reception - you will need to provide some photo ID. You will be given login details, so you will need to think of a password which is unique to you. This will ensure that only you are able to access your record.

#### PATIENT GROUP FUND RAISING ACTIVITIES

The patient group has been advertising its intention to raise funds to replace the existing internal doors into the waiting area with automatic doors that would improve access for a range of patients. However, after some debate it has been decided that as the building is leased rather than owned this may not be good use of patient donations.

Therefore any money raised will be used to purchase medical equipment and other items that will help improve services for patients subject to approval from the steering group.

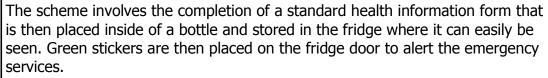
Any items purchased will be notified to patients in the newsletter and on notice boards in the waiting area as well as being marked with a label that acknowledges the equipment was purchased from donations and money raised.

The Practice thanks the patient group for all of their efforts and all of the patients who have contributed over the years.



#### **MESSAGE IN A BOTTLE**

This is a free, Lions Clubs International scheme that is known to the Emergency Services and is a simple idea to enable individuals, living at home to leave information essential to their health in a place where it can be easily located in the event of a sudden accident or illness.





#### **Choose Well Out of Hours**

G Better
Good Best

When the surgery is closed <u>except</u> in the case of a <u>medical emergency</u> please telephone 111 for medical assistance. The call handler will assess your need and direct you to the most appropriate service. Your local Pharmacist may also be able to help with minor ailments (coughs, colds, sore throats, hay fever etc.) or queries about medication.